



# Residential Pool Checklist

Job Address \_\_\_\_\_

- Building Permit Application & Permit Checklist** – completed and signed
  - Zoning Compliance Application** – completed and signed
  - Copy of recorded plat** – Clerk of Courts
  - Proof of paid taxes** – Tax Commissioner
  - Site Plan** (see **Zoning Compliance Application** and **Site Plan Exhibit**)
    - draw on 11" x 17" paper or greater
    - drawn to scale with dimensions in feet
    - must bear the seal* of a licensed architect, landscape architect, engineer, surveyor, or GA DPH certified professional soil scientist if less than 5 acres
  - Flood Elevation Certificate** (if applicable) – plat/letter with engineer/surveyors seal required
  - Environmental Health **Septic Tank** Permit
  - Pool Fence Detail** (see attached example)
  - Construction Plans** – if the site plan *CLEARLY* shows the pool, pool deck, and fence, there is no separate construction plan submittal required.  
A separate pool fence detail is required for all jobs.
- \* PLANS MUST BE ORIENTED AS SHOWN ON THE SITE PLAN AND AS INTENDED TO BE BUILT ON THE LOT. \***
- draw on 11" x 17" paper or greater, drawn to scale with dimensions in feet, show pool, pool deck, and fence in relation to the house
  - Current Copy of General Contractor's** business license
  - Subcontractor permits** required to be pulled before that work is started - \$50 each
    - o electric, gas
      - copy of business license and state license
- \* Homeowners performing work need to obtain sub permits also**

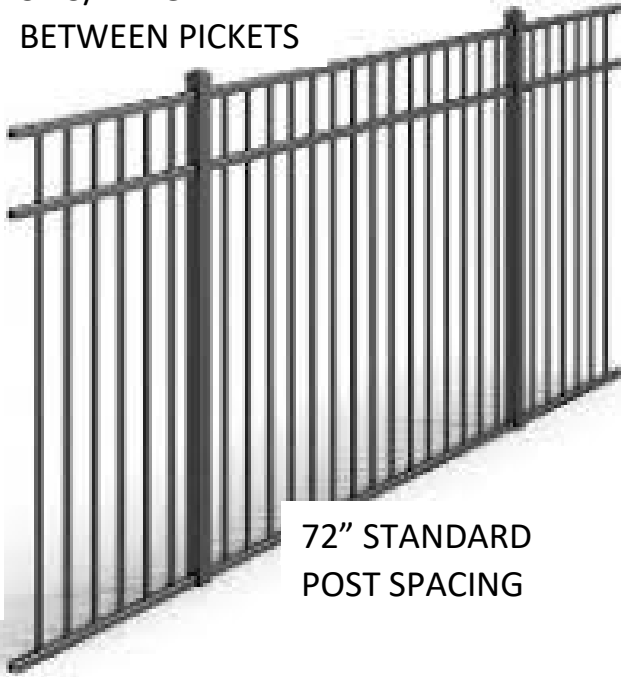
By signing this application, you hereby certify that you have read and examined this checklist. You attest that ALL attachments are included (originals will be returned to you).

Owner / Agent \_\_\_\_\_ Date \_\_\_\_\_

# EXAMPLE OF POOL FENCE, GATE, AND LATCH DETAIL

4' FENCE HEIGHT TO TOP RAIL

3 13/14" GAP  
BETWEEN PICKETS



72" STANDARD  
POST SPACING

