



Code Enforcement

7635 Macon Highway • Suite 400 • Watkinsville, Georgia 30677 • 706-769-3907

Residential Building Permit Application

OFFICE USE	ACRES	TAX PARCEL	ZONING	PERMIT # PB
RIGHT-OF-WAY	FRONT YARD SETBACK	RIGHT SIDE YARD SETBACK	LEFT SIDE YARD SETBACK	REAR YARD SETBACK
LOCATION ADDRESS			SUBDIVISION	
APPLICANT NAME / ADDRESS				PHONE #
APPLICANT EMAIL				
LAND OWNER / ADDRESS				PHONE #
LAND OWNER EMAIL				
CONTRACTOR / ADDRESS			PHONE #	
CONTRACTOR EMAIL			STATE LICENSE #	
FRAME TYPE BLOCK * WOOD * METAL * OTHER EXTERIOR MATERIAL BRICK * HARDI * VINYL * OTHER	FOUNDATION * SLAB * RAISED SLAB * BASEMENT * * CRAWL * OTHER *	HEATING TYPE * ELECTRIC * HEAT PUMP * * GAS * GAS LOGS *	(include copy of licensing)	
STRUCTURE WIDTH _____ LENGTH _____ HEIGHT _____	# OF STORIES _____ # OF BEDROOMS _____ # OF BATHROOMS _____ (FULL _____ PARTIAL _____)	IS THIS A FILL LOT? YES * NO		
DRIVEWAY * Permit required if lot accesses County or State ROW * COUNTY _____ STATE _____ OTHER _____	TYPE OF IMPROVEMENT * NEW * ADDITION * * REMODEL * OTHER *	SOIL EROSION MEASURES REQUIRED ON ALL JOBS ATTENDED SOIL EROSION CLASS YES * NO CERTIFICATION # _____		
EXISTING STRUCTURE(S) ON PROPERTY YES * NO # AND TYPE OF OTHER STRUCTURES ON PROPERTY _____			IS THERE GAS AT THIS PROJECT YES * NO	
SEWAGE DISPOSAL PUBLIC _____ SEPTIC TANK _____ WATER SUPPLY WELL _____ PUBLIC _____	GARBAGE DISPOSAL YES * NO Public water & sewer require receipts from Utility Department Septic Tank requires letter from Environmental Health		POWER COMPANY * WALTON EMC * * GA POWER * RAYLE ELECTRIC * OTHER _____	
Separate permits are required for plumbing, electrical, gas, and heating and air and <i>must be purchased</i> prior to work commencing. No inspection will be given unless all permits have been obtained. Fees due at time of permit card issuance.				
HEATED SQUARE FEET				
BASEMENT UNHEATED				
BASEMENT HEATED				
GARAGE				
OTHER				
SOLAR				
			SQUARE FOOTAGE	TOTAL \$

By signing this application, you hereby certify that you have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. If the work described above is not started within six (6) months from the date the permit is issued, the permit shall become invalid unless an extension is approved by the Planning & Code Enforcement Director. The extension, if granted, will require a \$100 renewal fee. Permit packet must be resubmitted and is subject to all applicable fees if the work described above is suspended or abandoned within one (1) year from the date the permit is issued. **FLOOR PLANS REQUIRED.**

Owner / Agent _____ Date _____

Office Use

Building Official _____ Date _____

August 2023

Work started without a permit will result in a triple permit fee.

Grading, digging, and/or removing stumps on a building lot is not permitted until the building permit is issued for the lot. Cutting down trees and clearing vegetation (cutting the brush/grass) is permissible.

If the work described above is not started within six (6) months from the date the permits is issued, the permit shall become invalid unless an extension is approved by the Planning & Code Enforcement Director. The extension, if granted, will require a \$100 renewal fee.

Permit packet must be re-submitted if work is suspended or abandoned for one (1) year.

Job boxes are required on each building lot.

All BMP's shall be installed and maintained.

Port-a-potty's & dumpsters required on all job sites.

No burning or burying of construction debris.

Burn permits required by the Georgia Forestry Commission 1-877-652-2876 or on their website www.gfc.state.ga.us

All solid waste haulers must be county licensed.

No irrigation or structures within county R-O-W or 13 feet of back of curb.

No structure or irrigation shall be allowed within any county right-of-way, drainage easement, buffer area, flood plain or within 25 feet of any state waters without prior approval.

A \$75.00 re-inspection fee will be charged if second re-inspection is required.

A \$100.00 re-inspection fee will be charged for any further re-inspections required.

Subgrade form required on all fill lots for verification of bearing capacity of fill material prior to footing inspection.

There is a \$50 fee for a Certificate of Occupancy or a Letter of Completion.

Before installing mailboxes, contact the Post Office for specifications.

In accordance with state law, Oconee County Tax Assessors representatives will be conducting inspections during all construction.

A house, building or other structure or any part of a house, building or other structure shall not be moved or caused to be moved by any person through or across any sidewalk, street, alley or highway within the governmental limits of the county, without such person first obtaining a permit from the Planning & Code Enforcement Director.

**IT IS UNLAWFUL TO OCCUPY OR PERMIT SOMEONE TO OCCUPY A
PREMISES WITHOUT A CERTIFICATE OF OCCUPANCY.**

ANY VIOLATION OF THE ABOVE MAY RESULT IN A STOP WORK ORDER.

I have read the above items, understand and agree to comply with all items listed.

Signature

Date