



Code Enforcement

7635 Macon Highway • Suite 400 • Watkinsville, Georgia 30677 • 706-769-3907

APPLICATION FOR EVENTS USING PUBLIC RIGHTS-OF-WAY

Application Fee **\$100.00**

Date _____

Receipt Number _____

NAME OF EVENT _____

DATE(S) OF EVENT _____ TIME OF EVENT (FROM/TO) _____

LOCATION(S) OF EVENT _____

PURPOSE OF EVENT (must demonstrate benefit to community) _____

DESCRIPTION OF EVENT (attach additional pages if necessary) _____

PEAK CROWD OR PARTICIPANTS ESTIMATE _____

NAME OF SPONSOR _____

CONTACT PERSON _____

ADDRESS _____

CONTACT INFO PHONE _____

E-MAIL _____

TYPE OF EVENT (check all that apply)

☐ BICYCLE RACE / RIDE ☐ MARCH / PARADE / DEMONSTRATION

☐ WALKATHON / ROAD RACE ☐ OTHER (SPECIFY) _____

EVENT CHECKLIST (check all that apply)

☐ CROWD CONTROL ARRANGEMENT

☐ TRAFFIC SAFETY / CONTROL

☐ SECURITY

☐ RESTROOMS (locations & quantity)

☐ EMERGENCY MEDICAL /
AMBULANCE SERVICE

☐ WASTE CONTROL (identify responsible
party for clean-up / collecting garbage)

EVENT CHECKLIST CON'T (check all that apply)

If the event requires a street closure, provide schedule of closure locations, times and law enforcement agency / or agency handling traffic for closure.

Is Electrical Service required? ☐ YES ☐ NO

If yes, provide a detailed description of needs identifying location and electrical requirements.

Will Tents be used for the event? ☐ YES ☐ NO

If yes, provide tent(s) information Size(s) _____ Brand(s) _____

Color(s) _____ Quality _____

If yes, please contact the Code Enforcement Department as additional permits may be necessary at 706-769-3907. If tents are enclosed, approval is required from the Code Enforcement Department.

All tent locations must be identified on a map and submitted with the application. ☐ ATTACHED ☐ N/A

APPLICANT'S NAME (please print) _____

PHONE _____

E-MAIL _____

APPLICANT'S SIGNATURE _____

DATE SUBMITTED _____ DATE OF EVENT(S) _____

CONTACT INFO PHONE _____

E-MAIL _____

► COUNTY STAFF REVIEW ◀

RECOMMENDATION

Oconee County Sheriff / Sheriff's Designee

_____ ☐ APPROVAL ☐ DENIAL

Fire Chief

_____ ☐ APPROVAL ☐ DENIAL

Public Works Director

_____ ☐ APPROVAL ☐ DENIAL

Code Enforcement & Planning Director

_____ ☐ APPROVAL ☐ DENIAL

The event described in this application and supporting documentation is ☐ approved ☐ denied on this _____ day of _____, 20 _____.

Chairman, Board of Commissioners

or

County Administrator