



Oconee County Environmental Health

7635 Macon Hwy., Ste. 1000, Watkinsville, GA 30677
Phone 706-769-7060 • Fax 706-310-3596



Applying for a Commercial Septic Tank Permit

1. An original, ink-stamped level 3 OR 4 soil report is required for all lots. This soil report must be completed by a certified soil classifier/scientist. A [list of approved soil classifiers/scientist](#) is available at the Environmental Health department or our website www.oconeecounty.com.
For individual lots not located in a subdivision, a copy of the recorded final plat must also be submitted.
2. Complete a [commercial site evaluation request form](#). Include subdivision and lot number (if applicable). Overgrown lots should be adequately cleared. You may be required to meet with the Environmental Health Specialist on the site to discuss building and septic tank location. No grading/digging is to be done on the lot as the grading will affect septic tank placement and void the soil survey.
3. A site plan is required for all commercial projects. Site plans must be designed by a registered engineer or land surveyor. Please refer to the handout "Site Plan Requirements" for more information on site plans.
4. Application fees are based on gallons per day. Please see the fee schedule on our website **ALL FEES ARE NON-REFUNDABLE** once review has begun.
5. The septic tank system must be installed by a contractor certified by the State of Georgia for commercial septic system installation. A list of installers is available at the Environmental Health office or the website.
6. Approval or disapproval will be given within 20 business days, provided that you supply all of the information requested. All requests are processed on a first come, first served basis and will be completed as rapidly as possible.
7. A \$400 fee will expedite the process within 10 business days.
8. Projects **NOT** staked out prior to a site visit from the Environmental Health office will be charged the re-inspection fee of \$400.

FREQUENTLY ASKED QUESTIONS

YES, you will need a septic tank permit IN HAND to get a building permit.

NO, a permit cannot be issued at time of application; a site visit is required on all lots.



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EMAIL: oconee.eh@dph.ga.gov

COMMERCIAL SEPTIC SYSTEM APPLICATION

Name of Business/Institution _____ Lot _____ Acreage _____

Street Address _____ City _____ Zip _____

Water Supply, (check one): Public _____ Individual _____ Community _____

Intended Use of Building _____ Number of Employees _____

Number of Restrooms _____ Square footage of building _____ Gallons/Day _____

Type of System (check one): Conventional _____ Other (specify) _____

The following must be provided by the owner or builder:

- (1) Site plan from State approved engineer drawn to a minimum 1" - 30' scale. (2) Level III soil map and 2' contours overlaid on site plan with soil report. (3) Recorded plat of property.

****Building Site MUST be staked out PRIOR to site visit
\$400 re-inspection fee if site is NOT staked out ****

The above information as furnished is true and correct to the best of my knowledge; therefore, I hereby apply for a building and an on-site sewage management system inspected based upon this information.

Owners / Buyer's Name _____ Phone # _____ - _____ - _____

Owner / Buyer's Signature _____ Date _____

Owner email: _____

Applicant Name (print): _____ Applicant Signature: _____

Applicant email: _____ Applicant Phone# _____ - _____ - _____

Date of Application _____

(Department Use Only)

Recorded Plat _____ Original Level III Soil Report _____ Site Plan _____

Fee Paid Amount \$ _____ Received by _____ Date _____